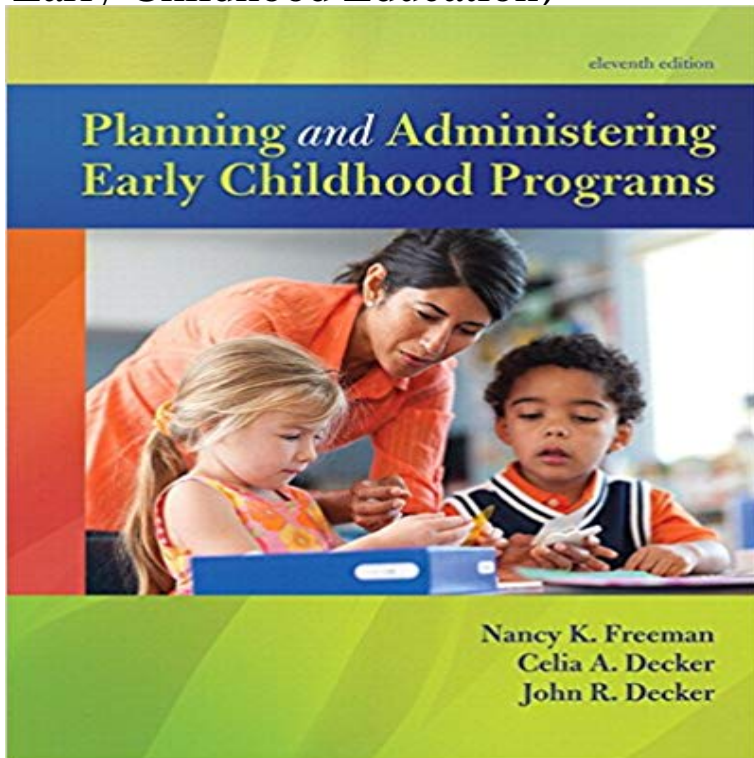


# Planning and Administering Early Childhood Programs, with Enhanced Pearson eText -- Access Card Package (11th Edition) (Whats New in Early Childhood Education)



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Planning and Administering Early Childhood Programs addresses the latest trends affecting the childcare workforce and provides specific guidance for recruiting, hiring, and retaining quality personnel, including job descriptions and hiring practices. The role of the program administrator as mentor, coach, and instructional leader are covered, along with important business issues within the administrators responsibilities, such as financial planning and budget development and management, how to use social media effectively, program evaluation, facility planning and management, and much more. The Enhanced Pearson eText features embedded videos and assessments.

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